

SUBURBAN LIBRARY COOPERATIVE
44750 Delco Blvd
Sterling Heights, Michigan 48313
Board Meeting
January 28, 2021

- I. The meeting was called to order at 6:32 p.m. by videoconference call by Diane Barr, then Amy Wille logged in and presided over the rest of the meeting.
- Trustees present on the videoconference call: Diane Barr (Armada) – calling in from Armada, Freda Witt (Center Line) – calling in from Center Line, Murney Bell (Chesterfield) – calling in from Chesterfield, Amy Wille (Clinton Macomb) – calling in from Caseville, Wilma Wagner (Eastpointe) – calling in from Eastpointe, Stan Lisica (MacDonald) – calling in from New Baltimore and Frank Pasternak (Warren) calling in from Warren.
- Trustees excused: Marlene Hoeft (Fraser) and Liane Miller (Romeo).
- Staff present: Tammy Turgeon, Pat Lindsay – calling in from Sterling Heights
- Guests: Bethany Verble from Maner Costerisan calling in from Lansing.
- II. Approval of the Agenda
Motion made by Pasternak to approve the Agenda, supported by Witt. Motion Carried.
- III. Approval of the November 19, 2020 Minutes
Motion made by Bell to approve the November 19, 2020 minutes, supported by Pasternak. Motion Carried.
- IV. Public Participation
None
- V. Member Library Concerns
The MacDonald Public Library hired Jessica Parij as their new library director. Margaret Thomas retired after 32 years with the library. Congratulations – Margaret!
- VI. Action Items
- A. Approval of the Bills – December 2020 and January 2021
1. Payment of the bills for December 2020 was approved on a motion by Pasternak, supported by Barr. Motion Carried.
 2. Payment of the bills for January 2021 was approved on a motion by Lisica, supported by Witt. Motion Carried.
- B. Budget Reports
Pasternak moved to receive and file the December 2020 Budget Reports, supported by Bell. Motion Carried.
- C. Investment Report/Finance Committee Report
Pasternak moved to receive and file the Investment/Finance Committee Report, supported by Wagner. Motion Carried.
- D. SLC 2019/20 Audit Presentation – Bethany Verble, Maner Costerisan
Bethany Verble from Maner Costerisan, presented the 2019/20 Audit Report and answered questions from the Board. Pasternak made a motion to receive and file the 2019/20 Audit Report. The motion was supported by Barr. Motion Carried.
- E. Personnel Policy Revision

Pasternak made a motion to approve the job title changes for Vicki Harris to Delivery Coordinator/Library Support Assistant and for Ken Valyi-Hax to PC Administrator in the Classifications and Compensation and On-Call Cell Phone Reimbursement Policies. The motion also included changes to the Holidays, approved at the November 19, 2020 Board meeting, in the Holidays Policy. The motion was supported by Lisica. Motion Carried.

F. Standards & Policies

1. Annual Bill Removal Report

Lisica made a motion to run a report annually to remove bills that are \$5 or less and that are 10 years or older, then remove the associated patron records if no monies are owed as recommended by the Suburban Library Cooperative Advisory Council. The motion was supported by Witt. Motion Carried.

VIII. Information Items

A. Director's Report

Tammy continues to meet with the library directors via Zoom on a weekly basis. Tammy and Chris have been working with LocalHop on the new SLC website. Tammy then gave a quick tour of the new SLC website to show what has been completed so far. It continues to be a work in progress. Pasternak made a motion to receive and file the Director's Report. The motion was supported by Bell. Motion Carried.

IX. Adjournment

Pasternak moved to adjourn at 7:31 p.m. supported by Witt. Motion Carried.

Respectfully submitted:

Wilma Wagner, Secretary